

Website Privacy Policy

This Personal Data Privacy Policy (hereinafter Privacy Policy) affects all the information on the website scenar.com.ru.

The operator of personal data provided by the website user is RITM OKB ZAO, ИИИ (tax reference number): 6154028222, КПП (Classifier for Industrial Enterprises): 615401001, ОГРН (Primary State Registration Number): 1026102583008, Address: 99 Petrovskaya Street, Taganrog, Russia, 347900.

By using the services of this website the User shows the agreement with this Policy and its conditions of processing the User's personal data. In case of disagreement, the User must refrain from using the services of this website.

1. GENERAL STATEMENTS

1.1. In terms of this Policy the User's personal data is described as:

1.1.1. Personal information that User provides during the process of using the Services, including User's personal data. The information, which is mandatory for using the Services is specifically marked. Providing other information is optional for the User.

The User can provide the following information when using the services: full name, address, phone number, email address; legal entities should additionally provide the company name, tax reference number, Primary State Registration Number, and business address.

1.1.2. Data that automatically transfers to the Website's services during their use, including IP address, cookies, information about User's web browser (or other software used to access the services), technical parameters of User's hardware and software, time and date of services access, addresses of opened web pages, and other similar information.

1.1.3. Other information about User, processing of which is allowed by the Website Usage Agreement.

1.1.4. This Privacy Policy is applicable to the website scenar.com.ru only. The scenar.com.ru website is not responsible for the third party websites the User might enter using the links available on the Website.

2. REASONS FOR PROCESSING OF USERS PERSONAL DATA

2.1. The Website collects and stores only the personal data that is necessary for services provision, except the cases when storing of personal data for a certain period of time is required by law.

2.2. The Website processes the User's personal data for the following reasons:

2.2.1 To establish the feedback communication with the User, including the notifications regarding the Website's operation, service provision, and processing of inquiries and applications received from the User.

2.2.2. To identify User's location in order to ensure safety and prevent fraud.

2.2.3. To confirm fullness and accuracy of personal data provided by the User.

2.2.4. To provide effective client and technical support to the User in case of problems related to the operation of the Website, provision of services, and delivery of products.

2.2.5 Conclusion of contracts, acceptance, processing and delivery of products, and provision of services.

2.2.6 To conduct advertising activities upon the User's agreement.

3. TERMS OF PROCESSING OF USERS PERSONAL DATA AND ITS PROVISION TO THE THIRD PARTIES

- 3.1. The Website stores the personal data of Users with accordance to the internal regulations of particular services.

The website has the right to send information messages, including advertising, to the email address and cell phone of the User upon his or her agreement made by conducting certain actions by the User, which correctly identify them and their will to receive the messages. The User has the right to cancel receiving advertising or any other information without any reasoning by informing the Website via the phone call on 8 (8634) 62-31-79 or sending the email to medsc@scenar.com.ru.

- 3.2. User's personal data remains confidential, except the cases of voluntary provision of personal information for public use by the User. By using particular services the User agrees that particular part of their personal data becomes available for general public.
- 3.3 The website can provide the User's personal data to the third parties in the following cases:
 - 3.3.1. When the User provided their permission.
 - 3.3.2. When this is necessary for using the certain service by the User or required by the agreement with the User.
 - 3.3.3. The transfer is provided for by Russian or other applicable law in framework of the procedure established by law.
 - 3.3.4. In case of the Website's sale all the responsibilities of following the requirements of this Policy regarding obtained personal data are transferred to the purchaser.
- 3.4. Processing of personal data of the User is carried out without limitation in any legal way, including in personal data information systems with or without the use of automation.

The processing of Users' personal data is carried out in accordance with Federal law of 27.07.2006 N 152-ФЗ "On personal data"

- 3.5 In case of loss or disclosure of personal data, the Website Administration informs the User about the loss or disclosure of personal data.
- 3.6. The Website Administration takes the necessary organizational and technical measures to protect User's personal information from unlawful or accidental access, destruction, modification, blocking, copying, distribution, and from other illegal actions of third parties.
- 3.7. The Website Administration together with the User takes all necessary measures to prevent losses or other negative consequences caused by the loss or disclosure of User's personal data.

4. RESPONSIBILITIES OF THE PARTIES

- 4.1. The User is responsible for:
 - 4.1.1. Providing information of personal data necessary for using the Website.
 - 4.1.2. Updating the provided information of personal data in case of changes.
- 4.2. The Website Administration is responsible for:
 - 4.2.1. Using the information obtained solely for the purposes specified in this Privacy Policy.
 - 4.2.2. Ensuring the storage of confidential information in secret, not to disclose without prior written permission of the User, and not to sell, exchange, publish or disclose by other possible means the transmitted User's personal data, except as provided in this Privacy Policy, as well as ensure data security.
 - 4.2.3. Take precautions to protect User's personal privacy and User's personal data according to the order commonly used to protect this kind of information in the existing business environment.

- 4.3.4. Block the personal data related to the corresponding User from the moment of the request of the user or his legal representative or authorized body to protect the rights of subjects of personal data for the period of verification in case of detection of unreliable personal data or illegal actions.
5. ADDITIONAL TERMS
- 5.1. The Website Administration has the right to make changes to this Privacy Policy without the consent of the User.
- 5.2. A new Privacy Policy takes effect from the moment it is posted on the Website, unless otherwise provided by the new edition of the Privacy Policy.
- 5.3. The current Privacy Policy is located at: <https://scenar.com.ru/images/privacy-policy-RITM-EN.pdf>